

## MHHS Migration and Cutover Advisory Group (MCAG) Headline Report

**Issue date: 08/05/24**

Meeting number	<b>MCAG 003</b>	Venue	<b>Virtual – MS Teams</b>
Date and time	<b>08 May 2024 1200-1400</b>	Classification	<b>Public</b>

### Actions

Area	Action Ref	Action	Owner	Due Date	Update
<b>Migration Control Centre Framework</b>	<b>MCAG03-01</b>	MCAG to agree how the MCC Framework artefacts are designated, as the migration plan as per the BSC Section C12.11.3a.	Programme (Warren Fulton)	04/06/24	NEW

### Decisions

Area	Decision Ref	Description
<b>Headline Report and Actions</b>	MCAG-DEC06	Approval of Headline report from 26 March 2024
<b>Migration Control Centre Framework</b>	MCAG-DEC07	The Chair, acting with delegated authority of the SRO, approved the MCC Framework Consultation 1 outputs
<b>Programme Milestones Related to MCAG</b>	MCAG-DEC08	The Chair, acting with delegated authority of the SRO, approved the milestone changes T3-MI-0023 and T3-MI-0033

## Key Discussion Items

Area	Discussion
<p><b>Headline and Actions</b></p>	<p><b>DECISION:</b> Approval of Headline report from 26 March 2024 (<b>MCAG-DEC06</b>).</p> <p>The Chair asked the DNO representative if Lee Cox (test lead) has discussed risk R677. The DNO representative said he has not spoken to Lee about this issue but has discussed it with several others. The Programme added that this is being discussed and more information will be brought to the next meeting.</p> <p>The RECCo Representative proposed to close the actions regarding risk R677 and discuss them in the Programme risks agenda item moving forward. The Chair agreed and said the risk will be on the register until it goes away or the risk level reduces. The DNO Representative raised that there are mitigating factors with this risk, and it can have a significant impact, if volumes are pushed through and they do not work.</p> <p><b>MCAG01-03 &amp; MCAG02-01: RECOMMEND CLOSED:</b> To be discussed in MCAG Programme Risks Agenda Item of each meeting, until criticality reduces.</p>
<p><b>Working Group Report</b></p>	<p>The Chair provided an update on Working Groups.</p>
<p><b>Migration Control Centre Framework</b></p>	<p>The Programme provided an update on the MCC Framework Consultation 1.</p> <p>MCAG is requested to advise the SRO/MCAG Chair on the approval of the following artefacts to be used as a basis for the further development of the MCC framework:</p> <ul style="list-style-type: none"> <li>• [01] Migration Framework Foundations DEL2426 v0.2</li> <li>• [02] Migration Framework - Principles and Guidelines DEL2427 v0.2</li> <li>• [03] Migration Capacity Calculations - Method Statement DEL2428 v0.2</li> <li>• [03a] Migration Capacity Calculations - Parameters DEL2429 v0.2</li> <li>• [04] Migration Requirements and Processes DEL2430 v0.2</li> <li>• [04a] Migration Business Process Models DEL2431 v0.2</li> </ul> <p>The Programme specified that this is not baselining the documents. Once all the consultations are complete, then the Programme will seek to baseline the documents and they will go to Change Control.</p> <p>The DNO representative asked the Programme to repeat what the three items to carry forward to Consultation 2 are. The Programme replied that the three items are:</p> <ul style="list-style-type: none"> <li>• Small Portfolio Consideration, how to deal with small portfolios</li> <li>• Customer Owned Agents, the questions regarding this</li> </ul>

	<ul style="list-style-type: none"> <li>• Handle the Exceptional Capacity, 2000-3000 exceptional capacity range and how it is used for exceptions, e.g., reverse migration etc.</li> </ul> <p>These items will be discussed at tomorrow's (09-May) MWG meeting.</p> <p>The RECCo Representative queried the Migration documents and what the Migration Plan and Migration Framework will cover. The Programme responded that this is being discussed. The BSC refers to the Migration plan, and there are two components: the Migration Framework, that sets out the principles and requirements to work towards; and the Migration Schedule, which has the plan(s) to migration MPANs over 18 months. The Representative replied that the REC, as well as the BSC, will have Migration obligations. The MCAG noted that BSC states that the Programme must produce and consult on a Migration plan, which the Code text will point towards. It may be easier putting a note in the documents themselves, as this may be easier considering the current position of Code Drafting. The Chair stated that there could be a hook in relevant Migration artefacts The Programme agreed that this would now be part of Consultation 2, the reissued documents will be redlined showing the changes/additions.</p> <p><b>ACTION:</b> MCAG to agree how the MCC Framework artefacts are designated, as the migration plan as per the BSC Section C12.11.3a (<b>MCAG03-01</b>).</p> <p>The I&amp;C Supplier Representative asked what is being defined as a small portfolio. The Programme replied that in Consultation 1 it was any supplier with less than 10,000 MPANs. After further analysis, this has been changed to anything less than 37,000 MPANs, the reasoning for this will be discussed in tomorrow's MWG.</p> <p>The MCAG unanimously supported the approval of the MCC Framework Consultation 1 outputs.</p> <p><b>DECISION:</b> The Chair, acting with delegated authority of the SRO, approved the MCC Framework Consultation 1 outputs (<b>MCAG-DEC07 – recording timestamp 22:30</b>)</p>
<p><b>Programme Milestones Related to MCAG</b></p>	<p>The Chair highlighted the two MCAG Programme milestones that have a proposed date change.</p> <p>T3-MI-0023 and T3-MI-0033 have had a change in baseline date to be in synchronisation of the 04 June MCAG.</p> <p>The MCAG unanimously supported the proposed milestone date changes.</p> <p>1.1 <b>DECISION:</b> The Chair, acting with delegated authority of the SRO, approved the milestone changes T3-MI-0023 and T3-MI-0033 (<b>MCAG-DEC08 – recording timestamp 24:45</b>).</p> <p>The DNO Representative queried if this was a milestone date change or a date change of the upcoming MCAG. The Chair responded that it is the milestone baseline date being changed. There are no implications on the rest of Migration work.</p>
<p><b>Top Programme Risks Related to MCAG</b></p>	<p>The Programme discussed the top risks, and that there has not been much change since MCAG 02:</p> <ul style="list-style-type: none"> <li>• Risk R677 has been discussed earlier in the meeting</li> </ul>

	<ul style="list-style-type: none"> <li>• Risk R828 is a concern with Central Parties and LDSOs, the Programme has been engaging with these parties and looking at the Code being aligned. An update will be provided in the June MWG of what the possible solutions can be.</li> <li>• Risks R700, R663, R488 will be monitored.</li> </ul> <p>It was queried that for Risk R828, the arrow direction from Initial Score to Current Score is pointing in the wrong direction.</p> <p>The RECCo Representative queried the score increase for risk R828. The Chair replied that at the last MCAG, there were concerns raised by the DCC Representative. The Representative agreed and added that it is the impact that has increased rather than the possibility of the risk occurring increasing. They also highlighted that this is a concern from an EES point of view. The Programme added that the DCC may have logged this as a red risk in the PSG reporting, so there is sufficient visibility of this risk.</p>
<p><b>Summary and Next Steps</b></p>	<p>The next MCAG will focus on the M10/M11 Cutover Plan. The consultation finished yesterday, and the Programme is reviewing feedback. There is an assurance meeting 21 May, where the Programme can share thoughts and updates based on the feedback.</p>

**Date of next MCAG: 04 June 2024**

## Attendees

### Chair

Justin Andrews                      Chair

### Industry Representatives

Alexander Ashbrook (AA)              DCC Representative  
Andrew Dudkowsky (AD)              National Grid ESO Representative  
David Yeoman (DY)                      DNO Representative  
Gareth Evans (GE)                      I&C Supplier Representative  
Graham Wood (GW)                      Large Supplier Representative  
Jonny Moore (JM)                      RECCo Representative  
Morven Hunter (MH)                      iDNO Representative  
Simon Harrison (SH)                      Supplier Agent Representative (Independent)

### Apologies

Alexander Ashbrook (AA)              DCC Representative  
Andrew Dudkowsky (AD)              National Grid ESO Representative  
Sean Doughty (SD)                      Elexon Representative

### MHHS IM Members

Matthew Breen (MB)                      Migration Analyst  
Navdeep Seira (NS)                      PMO Governance Support  
Warren Fulton (WF)                      MHHS Client Delivery Advisor

### Other Members

Matthew Fradgley (MF)                      DCC  
Richard Marriot (RM)                      National Grid  
Taylor Thorpe (TT)                      IPA  
Tracy Minter (TM)                      DCC